DATE: March 19, 2014

MEMO TO: Panhandle County Extension Agents (AG, FCS & 4-H)
4-H Program Assistants

SUBJECT: 2014 4-H RECORD BOOKS - JULY 10, 2014

June 20 - Registration via 4-H CONNECT - $10.00 registration fee. 4-H Connect will close July 3rd

June 27 - Agent and Leader Judging Applications - Due to District Office.

July 9 - Record Books must be turned in to District Office by Noon July 9th. Note: Record Book Judging is a required event for all agents. Permission to NOT be there is obtained through Brandon Dukes, District Extension Administrator. Record book committee will meet at the District office at 1:30 p.m. on July 9th.

July 10 - RECORD BOOK JUDGING at District Office in Amarillo.
Registration – 9:00 - 9:30 a.m.
Judges Orientation - 9:30 a.m.
Record book Judging - 10:00 a.m. - 1:00 p.m.

Lunch will NOT be served, only light refreshments. Lunch breaks can be taken.

Please note the following information:
- Senior Scorecard and Junior/Intermediate Comment Sheet enclosed
- All age groups will use the NEW REPORT FORMS which can be printed from www.4hreports.com
- Check sheets should be bound inside the record book cover just like the remainder of the record book.
- Counties are asked to use the enclosed Transmittal Form in accompanying books to the district judging for the purpose of checking books in and releasing books.
- A registration fee of $10.00 is required for District Record Book entries must be entered through 4-H Connect. Report Forms can be obtained from the 4-H website: http://4hreports.com/index.aspx
- 2013-2014 Record Book entry categories can be found at: http://4hreports.com/index.aspx?URL=categories
- Resumes are no longer required for Seniors
- Portfolio will be awarded each 1st place ranked book in each category of each age division
JUDGES
We are asking each county to secure one or two leaders to assist with record book judging. **ALL POTENTIAL JUDGES (CEAs AND VOLUNTEERS) NEED TO COMPLETE THE APPLICATION AND RETURN TO Shawnte Clawson BY JUNE 27th.** (Agents: You need to be certain that leaders asked to judge have received training and guidance or judged at the county level. If I need to meet with them prior to the event please let me know and arrangements will be made).  

The number of junior and intermediate entries from each county is not limited. Only one senior book per category per county

Age Division:
A. **JUNIORS** - Age 8 and in the 3rd grade, 9 & 10 as of August 31, 2013.

B. **INTERMEDIATES** - Age 11, 12 & 13 as of August 31, 2013.

C. **SENIORS** - Age 14-18 as of August 31, 2013.

EVALUATION
The 4-H Program Development Board has designed and used a non-scoring District Junior and Intermediate comment sheet for record books. The point system on the Texas Senior 4-H Report Form Score Sheet does not fairly evaluate junior or intermediate level books, nor does it facilitate developmentally appropriate comments that can be used constructively to improve a book. Copies are enclosed.

STATE 4-H RECORD BOOK JUDGING
State judging will be conducted on a regional basis on August 4, 2014, at Lubbock, Texas. **District 1 state qualifying record books must be received at the district office no later than 12:00 noon on Friday, July 20, 2014.** There is a $15.00 entry fee per book. This fee will be paid through 4-H Connect, the online registration program. **State entries will require county and district certification in 4-H Connect.** This fee will be directed to offset costs of judge’s lunches, and refreshments.

PHOTO COPYING OF RECORD BOOKS
4-H Record Books are no longer being copied at the District and State levels for mass distribution to other 4-H members and leaders. The District Office may ask for permission to copy books and use the information for educational or interpretation purposes. Each county is responsible for deciding their own policy regarding photo copying of 4-H Record Books at the local level.

RECOGNITION COMMITTEE - Thanks to the Panhandle Recognition Committee for their commitment and efforts towards this district recognition program: Peggy Winegarner, Scott Strawn, Sue Owens, Jeanene Montgomery, Mike Bragg, Kristy Slough, Erica Hefner, and Burt Williams

Record Books will only be accepted in 2013-2014 categories. The committee requests that counties determine the appropriate category. An awards program should be entered according to information available regarding Record Books on the Texas 4-H website. The committee has final say in determining age and awards program category.
ORDER OF BOOK FOR Seniors
1. Cover
2. Check Sheet
3. Personal Information Page
4. 4-H Story & Photo Portfolio (10 page maximum)
5. Texas Senior 4-H Report Form (Sections I – VII)
   Section I - 4-H PROJECT EXPERIENCES 2013-2014
   Section II - 4-H LEADERSHIP EXPERIENCES 2013-2014 (New Format)
   Section III - 4-H COMMUNITY SERVICE 2013-2014 (New Format)
   Section IV - OTHER 4-H PROJECTS 2013-2014
   Section V – 4-H RECOGNITION AND AWARDS 2013-2014 (New Format)
   Section VI – NON 4-H ACTIVITIES 2013-2014
   Section VII - COLLEGE/CAREER EXPLORATION (New Form)
6. Photography Record Book additional 6 pages of photos
7. White I.D. tag paper clipped to the front of book (see attached template)

ORDER OF BOOK FOR Intermediates
1. Cover
2. Check Sheet
3. Personal Information Page
4. 4-H Story & Photo Portfolio (10 page maximum)
5. Texas 4-H Intermediate Report Form
6. Prior year's report forms (prior year to be judged)
7. Photography Record Book additional 6 pages of photos
8. Pink I.D. tag paper clipped to the front of book (see attached template)

ORDER OF BOOK FOR Juniors
1. Cover
2. Check Sheet
3. Personal Information Page
4. Texas Junior 4-H Report Form (Story is part of the Report Form)
5. 3 Pages of photographs regarding 4-H Project Work
6. Prior year’s report forms (not judged)
7. Photography Record Book additional 6 pages of photos
8. Green I.D. tag paper clipped to the front of book (see attached template)

Sincerely,

Shawnte Clawson
Extension Specialist
4-H and Youth Development

Peggy Winegarner
Hansford AgriLife Extension Agent
Recognition Committee Chair

cc: Brandon Dukes, District Extension Administrator
Panhandle Recognition Committee

Attachments:  CEA and Volunteer Judging Application
               Record book Score Sheet
               I.D. Tag Template
               Record book Transmittal Form
               Competitive Record book Categories
               4-H Record book Check Sheet