

PANHANDLE DISTRICT 1 4-H COUNCIL STANDING RULES

The Panhandle District 1 4-H Council is an advisory committee which assists in making plans and executing these plans on a district basis.

The Council is responsible to the counties they represent and to their advisors. The District Extension Administrator, designated volunteers, county Extension agents, 4-H Specialist shall serve as advisors to the District 4-H Council.

Delegates to District 4-H Council shall be elected or chosen from the membership of the twenty-two county 4-H councils or other 4-H associations in the counties.

1. NAME: The name of this organization shall be the Panhandle District 1 4-H Council.
2. PURPOSE: The purpose shall be to promote and encourage 4-H Club work and to coordinate 4-H activities in the district.
3. MEMBERSHIP: Membership of the Panhandle District 1 4-H Council is open to 4-H members regardless of socio-economic level, race, color, sex, religion, handicap, or national origin.
 - A. Members: Current Panhandle District 1 4-H Council officers and two delegates elected or chosen by each of the twenty-two District 1 counties.
 - B. Age: Council members shall be at least 14 years of age on August 31 of the current year with the exception of council officers.
 - C. Term: Members should be elected and/or selected annually and shall serve not less than one year and not more than three consecutive years.
 - D. Alternates: If a council member cannot attend a council meeting, the alternate member may attend the meeting and bring back a report to the county for its information. (All counties will appoint or elect an alternate council member). These alternate council members have privilege of the absent council member.
 - E. Replacement: Council delegates may be replaced at the county's discretion if delegates cannot or will not fulfill responsibilities. The District Extension Administrator and advisors must be notified immediately.
 - F. Votes: Each county shall have two votes in any vote, however if only one voting member or delegate from a county is present, they shall have only 1 vote. If no delegates or voting members are present, that county shall receive no votes.
4. OFFICERS: Officers of the district council shall be president, first vice-president, 2nd vice president, 3rd vice president, secretary, treasurer, health & safety officer, and social media officer.
 - A. Who: Officers shall have experience on their county 4-H council. Any 4-Her in the Panhandle District 1 who meets other requirements detailed, shall be eligible.

- B. Age: The council president and first vice-president must be at least 16 years of age or older on August 31 of the coming year; they must not be 19 years of age before August 31 of the coming year. The second vice-president, public relations, secretary, health and safety, photographer and treasurer need only meet requirements of district council members.
- C. Special Requirements: The president and first vice-president need at least three years of 4-H membership including the current year.
- D. Term: The term of office for all officers shall be from September 1 to August 31. Officers shall not be eligible for the same office for more than one term. A delegate who has served as president may never be elected first vice-president, or a delegate who has served as first vice-president or may not be elected president. No delegate may be elected president or first vice-president that violates the Texas 4-H Council standing rules. Once an officer has served on Texas 4-H Council, they may not serve as an officer on District 4-H Council.

5. ANNUAL ELECTION OF OFFICERS:

- A. Annual Meeting: An annual meeting for election of officers shall be held prior to September 1, the time and place to be designated by the executive committee.
- B. Election: Candidates shall inform the council advisors at least seven days prior to the meeting by submitting an application/nomination for office.

Each candidate shall present a two-minute speech, turn in an application, and interview with a panel of adult judges. Election results will be based off equal parts interview score, application score, and popular vote based off the speeches. Officer ranking will be according the cumulative scores.

- C. Reports: Officers and committee chairmen shall give reports of the work that has been done during their term of office at the annual meeting.
- D. Standing Committees: Standing committees shall be Community Service, 4-H Promotion, Electric Camp, Tri-State Fair and Youth Day, and Council Retreat. These committees shall be on a rotating basis. Each council member will serve on one committee.

6. EXECUTIVE COMMITTEE: The executive committee shall be composed of the president, 1st vice president, 2nd vice president, public relations, secretary, health and safety, photographer and treasurer. The preceding president may serve as advisor at the first meeting, but will not have a vote. The district council shall elect members to fill vacancies in district council offices.

7. STANDING COMMITTEES: Standing committees shall be Tri-State Fair, Power Camp, 4-H Promotion, Junior Leadership Camp and Winter Social. These committees shall be on a rotating basis. Each council member will serve on one committee.

Additional standing committees may be appointed at any time and in any way the council determines advisable.

8. MONEY PAID OUT AND RECEIVED: The treasurer shall receive and deposit all funds belonging to the Panhandle District 1 4-H Council. The treasurer shall make a full report at each annual meeting and at any other time upon request of the President. The treasurer and president, 1st vice president and 2nd vice president shall be authorized to approve all expenditures of the District 1 4-H Council.

Money paid out by those eligible to sign on the account, must be authorized by a majority vote of the council; however in an emergency, the President and Vice-Presidents are authorized to pay out not more than \$10.00 on a written order or that amount which has been deposited (or set aside) for a special purpose. This must be approved by the adult volunteer advisor and reported at the next meeting of the council.

9. MEETINGS: In addition to the annual meeting, there shall be other meetings called by the executive committee as needed.

10. QUORUM: A quorum shall consist of 15 voting members. In this number, eight counties shall be represented.

11. TEXAS 4-H COUNCIL: Delegates to the Texas 4-H Council will be the president and the first vice-president. Alternates to the state council will be the 2nd vice-president, public relations, secretary, health and safety, photographer and treasurer respectively as long as each meets the age requirements.

12. DISSOLUTION: In case of dissolution of the District 1 4-H Council, the Executive Committee shall, after settling all outstanding accounts, assign all real property, including money, equipment and land, to the Texas 4-H Foundation for care and disposition. The last official duty of the President shall be to transfer the club property to the Texas 4-H Foundation.

13. AMENDMENTS: These rules may be amended by a two-thirds vote at any regular meeting.

Revised: June 25, 2019